

**Good Shepard Lutheran Association of Schools  
Board of Directors Minutes--FINAL  
Thursday, October 18, 2017  
Campus Lutheran Church-7:00PM**

**Attendees:** Tim Albers, Emeri Bartels, Pat Hansen, Kandy Kling, Mary Raisch and Pastor Pierce.

**Devotion:** Pat Hansen

Tim called the meeting to order at 7:00 PM.

**Approval of Agenda:** There were no additions or corrections. Mary motioned to accept the agenda and seconded by Kandy.

**Visitors:** There were none this meeting.

**Approval of Minutes:** Pat moved to accept the Minutes regarding the accreditation fee in the Financial Report, as amended: "The Board subsequently approved the \$600.00 expenditure and the annual budget was changed to \$600.00." Seconded by Emeri.

**Financial Report:** Pat Hansen \*\*\*See Report\*\*\*

The Thrivent (non-building account, non-specified account) is currently at \$12,552.30 and it can be closed and the funds moved to our operating account. This has been done in the past. Mary moved that our Treasurer, if needed, transfer the Thrivent account to the Operational account. Kandy moved that the Financial Report be accepted as presented. Emeri seconded. Motion carried.

**Pastor Pierce:**

There is a new Mission church, Life Bridge, that will be meeting at Campus once a month on Wednesday evening; construction continues on the new addition; this Friday there will be a hayride and campfire at the Lilian Kamp home; this coming Sunday there will be a presentation by Ron and Lugine Hein, "In the Footsteps of Luther"; Reformation Sunday there will be a joint choir and the Seminarian, Anthony Liberto, will be a guest speaker.

**Pastor Gerike:**

No report for this meeting but Trunk or Treat will be held October 29, 2017, at Trinity from 3-5PM.

**PTL**

There are no officers yet this year as parents are reluctant to do it but they continue to participated volunteer for such events as Donuts for Dads held on the 13th.

**Administrator's Report:** Tammy Mangold\*\*\*See Report\*\*\*

We have a Third Grader who's father suddenly passed away yesterday. Tammy sent all parents an email making them aware of the situation and advising further information would be forthcoming when funeral arrangements were announced.

Presently, offerings are going to Hurricane Relief through the month of October.

Tammy created and distributed a Parent Volunteer Form and received an 80% participation from the parents. For those parents who have not yet submitted a form a reminder can be sent to indicate that there are still some opportunities for participation.

Tammy said that she was recently informed, by parents of one of our Kindergartener's that their child would not be attending the school for the remainder of the year. That brings our current enrollment is 30 .

### **Old Business**

Regarding the Rent/Lease, Phil indicated that the rent stayed the same this year and Trinity has increased its annual financial support from \$4,000 to \$6,000.

Tim started the discussion on the Gala and said that Jacque Eckoff had given him a flashdrive a few months ago containing information and documents of the last Gala. It was noted that the date had been set by Jacque for March 3, 2018, however, no other arrangements have been made. Kandy offered to review the materials and layout the duties and tasks that needed to be done. Pat noted that \$5,000 was allocated last year for expenses and that our church member Gary Kespohl had been kind enough to "host" the event at Columbia Country Club in the past so that we could get a reduced deposit fee. It will still be necessary to contact Mr. Kespohl this year to inquire if he would be willing to do it again this year.

2018-2019 Admission Procedures will include having the applicant fill out the app on-line at the school's computer. While having a paper version option was being considered, it becomes cumbersome as it still has to be inputted into the computer.

2018-2019 Fees were discussed and it was determined that the registration fee would not be refundable. Additionally, we need to consider a Tech Fee of \$25.00 and Consumable Book Fee of \$250.00. Mary moved that for the 2018-2019 school year we add an incidental fee for \$300.00 to be used for technology and consumable books. Pat seconded. Motion carried.

Emeri presented some marketing options that she had researched. Of the various media it appeared that Hulafrog and Relocating Magazine would be the best for our student and parent marketing. The budget has an amount of \$3,000 allocated for marketing and Emeri will get specific pricing for both of the options we like.

### **New Business**

Shepherd's Kids` Fees and Procedures: Since there is no Shepherd Kids Handbook Tammy will create one.

Tuition Agreement in TADS: Under School Terms and Conditions, Amend "3.d" as it does not indicate getting money back if leaving early or if there has been pre-payment; lastly, it should include "on or before the 15th."

Mary moved to adjourn at 9:08 PM.